

TUNE UP YOUR ACTIVITIES PROGRAM



WHEN & WHERE

OCTOBER 14, 2022 — BRENTWOOD

WHAT'S IT ALL ABOUT?

Feeling overwhelmed? Running out of ideas? It may be time for a tune up! THCA surveyed activity directors in March 2022 and you told us the topics you are most interested in. Spend a day with your colleagues to discuss care planning, documentation, and programming ideas that will enrich the lives of your residents as well as fine tune your department.

SEMINAR AGENDA

8:30 – 9 a.m.	Registration
9 – 9:45 a.m.	Icebreaker exercise
9:45 – 10:45 a.m.	Time management, team building, creating a volunteer program
10:45 – 11 a.m.	Break
11 a.m. – Noon	Review of the activity survey guidance; the COVID impact on activities
Noon – 1 p.m.	Lunch on your own
1 - 2 p.m.	MDS, care plans, and documentation
2 – 2:15 p.m.	Break
2:15 – 4 p.m.	Calendar exchange; Craft Corner; Is certification for you?

NOTE: Attendees should bring 20 copies each of the activity calendars that show the five most popular programs they offer.

SEMINAR PRESENTER

Susan Rauch has more than 38 years of experience in the activities profession. She received her bachelor's degree from Washington State University and is an educator and consultant.

WHO SHOULD ATTEND?

Nursing home activity staff

REGISTRATION INFORMATION

DATE AND TIME:

Oct. 14, 2022

THCA Meeting Center
5120 Virginia Way, Suite A11
Brentwood, TN 37027
(615) 834-6520

Registration: 8:30-9 a.m.

Seminar: 9 a.m.-4 p.m.

Early fees: \$160 per person (THCA members) if registration received by Oct. 6; after that date, fee is \$180 per person (THCA members)

Credit: 5.5 hours non-administrator credit

To register: Complete the form below, detach and mail with payment to:

THCA
P.O. Box 440548
Nashville, TN 37244-0548
Or fax to: (615) 834-2502

CANCELLATIONS AND REFUNDS

THCA reserves the right to cancel any seminar and will make a full refund to registrants in the event of a cancellation. THCA understands that registrants cannot always attend seminars as planned. Therefore, substitutions may be made at any time. If a registration cancellation is necessary and is received by THCA at least 48 hours before the seminar, a full refund will be made; less than 48 hours, a 50 percent refund will be made. Those who cancel less than 48 hours prior to the seminar and have not paid will be invoiced for 50 percent of the fee. All cancellations must be in writing and may be faxed to THCA at (615) 834-2502. Registrants who do not attend and do not cancel will be invoiced for the full fee.

CONTINUING EDUCATION POLICY

THCA education program participants must attend the entire scheduled seminar to receive credit. No partial credit can be given for late arrivals or early departures. Any participant with knowledge of abuse or misuse of the attendance policy should contact THCA or the staff member present and request a form to report the incident. THCA will only accept attendance certificates that are completed and collected onsite at the conclusion of the seminar.

NOTE TO ATTENDEES

Business casual attire is recommended. Room temperature in meeting spaces is often difficult to control. Please dress appropriately by carrying a light jacket or sweater. If you have special needs (disabilities or dietary restrictions) that require attention to attend this event, please notify THCA at least seven days before the seminar. Visit www.thca.org for travel directions.



Look for the Tennessee Health Care Association/Tennessee Center for Assisted Living on Facebook and YouTube.



REGISTRATION FORM | Tune Up Your Activities Program

OCTOBER 14, BRENTWOOD

Facility _____ Person completing form _____

Name _____ Email _____

Name _____ Email _____

Name _____ Email _____

CHOOSE YOUR METHOD OF PAYMENT

VALUE+PLUS EDUCATION check must be received before the seminar.

Check. If check does not accompany registration, please indicate the date of payment. This should be before the seminar date.

MasterCard Visa American Express

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16					

Exp. date

Cardholder's name _____ Signature _____

Cardholder's mailing address (where credit card bill is received) _____

MAIL REGISTRATION TO: THCA, P.O. Box 440548, Nashville, TN, 37244-0548, or fax to (615) 834-2502